

1. Welcome:

- Any absences – Libby, Lauren, Vicky.
- Present – Alex (via Zoom), Bex, Sarah, Collette, Becky, Julie.

2. Quick Review and Feedback:

- PFA Launch
- PFA Constitution – at request per individual needs. Assess volume. Okayed by team/board.
- Meeting with Junior Leadership Team
- DBS applications – all done and underway.

3. Tuck Shop:

- Reschedule start date - One tuck shop before end of term – 31st March.
- 2 stations – both gates.
- Alex to get sweets and bags.
- Pre make bags/ clear casing or cones – eco friendly? Stick with bags. DF, GF. Same as disco. stickers for bags. **Bex to action.**
- 50p bags or 60p? – make as much profit as possible. Start ordering sweets and then work out/agree final price.
- How do we support Sweet Finkle? Not doing it regularly. Switching to ice lollies. Not doing it on important day.
- Fridays – can reassess end of summer. Different day for lollies? Different lollies? Freezer at school?
- Write rota – four adults per week. JLT? Parent vols. Checking parents' permission. **Bex to Action.**
- Pricing and healthy eating/accessibility concerns – sweets okay when not doing it regularly. Will keep prices as low as possible.
- Posters, Dojo, Newsletter – **Libby to Action**

4. Easter Trail and Competition:

- Run up to 31st March.
- Phrase - Happy Easter.
- 11 shops involved.
- Kinnerton lollies – Gluten and Dairy Free.
- Order 200 lollies and have Malteser bunnies as back up.
- Send list to Alex to create clues.
- Register – or office take a pound? Parent pay. Slips in book bags.
Check with Libby and office best payment option. Ask Julie.
- Open to all in school.
- Code sheets so they can't be copied and we don't run out prizes.

5. Leaver's Ball:

- Agree format – get feedback from year 6?
- Arrange meeting with Jenna – **Bex and Alex to Action.**
- Leaver's hoodies – sorted, no PFA involvement needed.

6. Summer Fair:

- Agree final format and stalls to include.
- Businesses to approach.
- Promotion of event – posters and social media.
- Volunteer roles.

RUN OUT OF TIME SO POSTPHONED TO NEXT MEETING.

7. Dates for Fundraising Days:

- Break The Rules Day
- PJ Day
- Reception graduation?
- Talk to school About all events. Ask about funding.

8. Any Other Business:

- N/A.

9. Conclusion:

- Review Actions.
- **Agree date of next meeting – Summer Fair a priority.**

Date for meeting – send out message to agree. Last week of term. Bex to Action.