

**1. Welcome:**

- Any absences – Julie, Becky, Collette, Vicky.
- Present – Alex, Bex, Libby, Sarah, Lauren, Danika.

**2. Quick PFA Update:**

- Constitution adjustments to be made by Alex. Constitution to be put on school website.
- Recruit for more vols and include Vice chair etc. new members for new school year.
- Website – outline is done.
- Need to update logo and then signed off. Can look at getting a Canva account through PFA.
- Parent Pay and bank account live. Alex in contact with Julie.
- Name change? PTFA or not?
- Monthly meetings with school – between us and school, conversations not down on paper so miscommunication. Going forward meeting every half term and everything on paper and minutes sent out.
- Events this school year – Summer Fair, Tuck Shops and ice cream sales plus leavers do.
- Need to put on paper events for 2023/24. Key events to be confirmed. Will also help with vol recruitment.
- What is our position with the school? Firm up relationship. We are a separate entity but need to work well together.

**3. Tuck Shop:**

- Next one to be held on Friday 19<sup>th</sup> May.
- Volunteers to be agreed – Alex, Sarah, Libby for Buddies, Bex, Lauren, Danika. Same positions as last time.
- Alex to check current sweets tomorrow.
- More gummies, no bubble-gum, no wrapped or hard sweets.
- Meet at school at 230pm.

**4. Year 6 leavers:**

- Jenna said mix ups with dates.
- Change of plan - going to do it during the school day. Everything is in hand. Will ask us for help if she needs it. **Alex to email to confirm situation but ultimately not need for further PFA input.**

**5. Summer Fair:**

- Date confirmed – Thursday 13<sup>th</sup> July. Straight after school. Up to 630pm. PFA in all afternoon. Set up from 12 pm.
- Bouncy castle – check advert at Eversley Centre At least two bouncy castles. Assault course? Need volunteer to control and man. Cost - £1 a go for 5 mins.
- Football taster - **Alex to message.**
- Email to update smaller businesses on date change and see who is available. No charge for pitch. We take 20% of takings. **Alex to action.**
- Another Facebook post to update and clarify info – **Alex to provide blurb and Sarah to post.**
- Dojo post to gain interest for stalls and businesses – **Libby to action.**
- Jenny Horsfield to do facepainting – **Libby to ask.** We would take 20% of profits.
- Sign up sheet for stalls – teachers in pairs. Stalls to include Tombola, Guess the Name of the Teddy. Guess the Number of Sweets in the Jar, Sponge the Teacher, Coconut Shy, Hook a Duck. Splat the Rat, Lucky dip – tat! What's in the box? Sticks, Welly Wanging. **Bex to Action.**
- **Save fairground rides for next year.**
- Food vans – burger, ice-cream, doughnuts/coffee. Cake stall – ask for donations.
- Go locally and ask for donations – put together a letter. Local shops and businesses.

- Sporting area – kids can sign up and take part. Tug of war. Egg and spoon. Three-legged race. Hula hoop competition. Limbo.
- School have microphones etc.
- Stage – Alex has sorted.
- Pre – sign up for football tournament – too much for this year?
- Stalls on playground. Sports area and inflatables on field.
- Band on veranda?
- **PRICES:** £1 for tombola, 50p for guess the name of the teddy, 50p for sweets in the jar, £1 for three goes at sponge the teacher (rotate teachers). 50p other games. Cake stall – decided after donations. Ask businesses to donate cakes etc.
- Raffle (need nice things) - Nespresso stuff, Vouchers e.g. Bethe, The Box, Fish Bank, Simply a Party (Tadcaster). **Bex to Action.**
- Tombola – ask for donations to be brought into school.

**6. Future PFA events:**

- Events to be agreed and dates passed on to school to be confirmed.

**7. Any Other Business:**

- N/A.

**8. Conclusion:**

- Review Actions.
- Agree date of next meeting – to be arranged after half-term.