

1. Welcome:

- Any absences – Libby, Becky, Collette, Vicky.
- Present – Alex, Bex, Lauren, Julie, Danika, Sarah (via phone).

2. Easter Trail:

- Feedback – has been popular. Definitely scope to do a Christmas Trail.
- Final numbers – 160/170 sold. TBC.
- Lessons learnt – need PFA logo on letter sheets. Keep trail up for longer – give businesses specific completion date. Open it to the whole village? Need other payment method - PFA website linked to bank account, rather than having to go through Parent Pay.

3. Tuck Shop:

- Final figures – sold 261 bags. Parents need reassuring. Health and hygiene certificate?
- Lessons learnt – kids loved it. Do allergy bags first but don't do so many. Not doing bubble gum again. Provide chocolate as an alternative. No hard-boiled sweets for younger ones. Split key stage one and key stage 2? Do one allergy bag – vegan and gluten free. Get allergy list off school.
- Date for next Tuck Shop – Friday 5th May. Confirm with school.

4. Village Gala:

- Plan of action. – check with school re. stall. Have we got one?
- Resources needed – PFA to assist but not take the lead.
- Do a stall next year and start planning in September. Give us a year.
- Touch base with Libby. Help with crafts etc. but we have limited time. Bunting etc? **Check with school.**

5. Leaver's Ball: 20th July

- Feedback from meeting with Jenna – create a mini festival, ties in with our festival. Stuff in the afternoon and then come back to school. Fish and chip dinner, stage and band. Stalls, coconut stall, photo booth. Outdoor on field. Bouncy castle. Some stuff already funded.
- PFA involvement/responsibilities – look for band, band in York called HUGE. DJ Ollie. Speaking to local businesses. **Bex to action.**
- Alex – stage, ice cream van.
- Bex – bands.
- Sarah – FB for bouncy castle, photo booth and props, and any stalls or games/activities.
- Help with school trip when it's been decided. Got to Xscape? Theme Park? Yorkshire Wildlife Park? Suggestions for Jenna. **Stockeld Park – Year Two mum works there – Sophie. Get in contact with her.**

6. Summer Fair: (Cross over from Leavers Festival)

- Final clarification on date – Saturday before leavers festival. Check capacity first. Health and safety officer. Risk assessments. Call fire station for assessment and need Fire Marshall. Need to notify local fire station.
- Free for leavers but paid for 15th July (Saturday).
- Agree final format and stalls to include – plan of action a priority! Small businesses only have to pay for their pitch. Big ones donate some takings.
- Nespresso coffee, faye donating make up. Lots of food options. Gyros wraps. Fish and chips
- Businesses to approach – bouncy castle, hook a duck, dunk a teacher, little football tournament, cake school (kids to donate).
- Need to make it as easy as possible. Food donating. Source it out this year.
- See what we get from FB promotion.
- Music on 6 to 10? Open mic? Julie's bro in law?

- Check what are we allowed to do with estate manager – check with Rob. Speak to Oddies as they have bands in all the time. Speak with Miners. **Alex to action.**
- Sell glow sticks – massive packs at B and M.
- Need to have enough activity. Few rides? Need big stuff to make it worthwhile.
- Two face painters and ticketed.
- First aid and Fire Marshall.
- Speak to St Johns’ ambulance – **Danika to action.**
- Promotion of event – posters and social media.
- Volunteer recruitment – need to start now. Free access, high vis. Put on dojo.
- FB – stalls, food, drinks.
- **Alex – PFA website up and running. Priority.**
- **Lauren – arty stuff and promotion.** Lots of posters – villages, newspapers, up in pubs etc. FB.
- Wrist bands – **Bex to action.**
- Tickets in advance cheaper and more expensive on the door. £10 and £5 (3 to 15 years) and £15 and £10. Under 3 free. Family ticket - £25 and £40.
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- 7. Any Other Business:**
- N/A.
- 8. Conclusion:**
- Review Actions.
- Agree date of next meeting – 2nd May? Send message out. **Bex to Action.**